Application Instructions

In an effort to streamline our application process, please follow these instructions closely….

1. Everyone over the age of **18** that will be residing on the property must fill out an application.
2. Go to **www.iMaTpm.com** then to **Available Listings** and apply online for the property you are interested in. You will be paying your application fee when you apply so please do not bring any money to the office.

Please email us the following to iMaTmgmt@gmail.com.

> **1. Copies of driver's licenses and your social security card**
>
> **2. Last 2 paycheck stubs that reflect your year-to-date earnings ….or….**
>
> **3. Employment letter stating your start date and how much income you will be receiving.**
>
> **4. If you are self-employed we will need your 2 most recent tax returns.**

3. In order to process the lease, every applicant must have their own email address. **Applicants can NOT share an email address.**
4. We must have the correct name, address and contact information of your current and previous Landlords.
5. Please do not rush through this online process. Sometimes in cases of common names, Transunion will want you to call them to verify your identity.
6. **DO NOT hit the back button** during the application process. It will lock you out for security reasons.
7. We do not accept Section 8 housing vouchers.

The sooner you provide all requested documents the sooner we can let you know if you have been approved.

iMaT Property Mgmt Group, Inc.